



**No. PMU (BOR) PO/50-52/ 2011**  
Project Management Unit  
Board of Revenue, Punjab  
Ph: 042-37581648 Fax: 042-37522498

Dated Lahore, August 10<sup>th</sup>, 2011

To

M/S -----  
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Subject: **REQUEST FOR QUOTATION (RFQ) FOR PROVISION OF FURNITURE FOR SERVICE CENTER LAHORE (CITY) UNDER LAND RECORDS MANAGEMENT & INFORMATION SYSTEMS PROJECT, BOARD OF REVENUE AT 168 SHADMAN-II, LAHORE**

Land Records Management & Information Systems Project (Phase-I) is a World Bank Assisted Project of the Board of Revenue, Government of the Punjab. The Project Management Unit, Land Records Management & Information Systems, Board of Revenue Punjab intends to purchase Furniture for the Service Center Lahore (City) during the implementation of this project. You are requested to provide a quotation for the supply of the mentioned below furniture items with the following specifications

**DETAIL OF FURNITURE ITEMS**

Sr. No	DESCRIPTION OF ITEM	UNIT	QUANTITY
1	Computer Table	Each	12
2	Computer Chair	Each	29
3	Visitor's Chair (Movable)	Each	6
4	Filing Cabinet	Each	7
5	Table For Printers	Each	3

## 2. TECHNICAL SPECIFICATIONS.

Sr. No.	Item	Description	
1.	Computer Table	<p>Brand New Computer Table complete in all respect with the design as shown in diagram having</p> <ol style="list-style-type: none"> <li data-bbox="895 454 1402 521">i. Size (LWH): 4 (ft) x 2 (ft) x 30 (in).</li> <li data-bbox="895 521 1402 689">ii. The table is made from 3/4 (in) thick prime quality MDF/Lasani sheet polished/painted in the approved color with table top in Formica.</li> <li data-bbox="895 689 1402 757">iii. Shall have One compartment to house computer CPU</li> <li data-bbox="895 757 1402 824">iv. Shall have a sliding keyboard tray</li> <li data-bbox="895 824 1402 1025">v. Shall have 4 fixed drawers including one stationary tray, two small drawers and one drawer for files with handles and imported telescopic slide rails as per approved design.</li> <li data-bbox="895 1025 1402 1126">vi. Shall have suitable openings for computer cabling and ventilation.</li> <li data-bbox="895 1126 1402 1261">vii. Shall have central locking arrangement for the drawers on inner side with prime quality lock.</li> <li data-bbox="895 1261 1402 1328">viii. Shall be painted/polished where required</li> <li data-bbox="895 1328 1402 1496">ix. Prime quality seasoned shisham wood / Deodar wood / Ash wood / Beach wood / Teac wood to be used where required.</li> </ol>	
	2.	Computer Chair	<p>Brand New Revolving Computer Chair with medium high back and arms in approved design having</p> <ol style="list-style-type: none"> <li data-bbox="895 1666 1402 1834">i. Imported good quality 5-star plastic body revolving base with best quality imported wheel casters attached with base.</li> <li data-bbox="895 1834 1402 1935">ii. The chair shall have hydraulic up &amp; down and reclining features.</li> <li data-bbox="895 1935 1402 2033">iii. Seat and back made from wood or synthetic molded material, cushioned with best</li> </ol>



- iv. quality foam and covered with prime quality leatherette / fabric in approved color  
Shall be polished or painted where required

**3. Filing Cabinet**



- Brand New Cabinet in approved design as shown opposite complete in all respects having
- i. Size (HWD): 6(ft)x3(ft) x18(in).
  - ii. The Cabinet is made from 3/4 (in) thick prime quality MDF / Lasani in approved color with PVC or wooden Lipping duly deco painted or polished as approved.
  - iii. Shall have five shelves made with best quality 3/4 (in) thick MDF / Lasani with appropriate supporting arrangement for oncoming load of files with wooden/PVC lipping.
  - iv. Shall have two front open able leaves made from 3/4 (in) thick best quality MDF / Lasani with PVC Lipping each with best quality locking arrangement, handle etc complete in all respect.
  - v. Shall be Deco Painted or lacquer polished where required as approved
  - vi. Prime quality seasoned shisham wood / Deodar wood / Ash wood / Beach wood / Teac wood to be used where required.

**4. Table for Printer**

- Brand New Table complete in all respects in approved design shown opposite having
- i. Size (HWD): 30(in) x 27 (in) x 24(in).
  - ii. The Table is made from best quality 3/4 (in) MDF / Lasani in the approved color and



- design.
- iii. The table top is finished in Formica. The show of top is 1(in) to 1.25 (in) in a tapered shape
- iv. Shall have two drawers with prime quality imported telescopic sliding rails and central locking arrangement with handles as per approved design as shown in the photograph.
- v. Shall be deco painted or lacquer polished where required as approved by the client
- vi. Prime quality seasoned shisham wood / Deodar wood / Ash wood / Beach wood / Teac wood to be used where required.

<p><b>5.</b> Visitor Chairs</p>	<p>Brand New Chair with medium back and arms in approved design having</p> <ul style="list-style-type: none"> <li>i. Structure made from prime quality seasoned wood / Stainless Steel Pipe /molded synthetic material appropriately finished in NC Lacquer polish / paint in approved shade.</li> <li>ii. Seat and back cushioned with best quality foam and covered with leatherette / fabric in approved color &amp; design.</li> <li>iii. Prime quality seasoned Shisham wood / Deodar wood / Ash wood / Beach wood / Teac wood to be used where required.</li> </ul>
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### 3. DELIVERY

- a. Delivery Schedule: Not more than 21days after issuance of Supply Order
- b. Place of Delivery: Service Center Lahore (City)

### 4. QUALIFICATION CRITERIA

- a. The bidder must be a registered manufacturer of office furniture for at least last five years.
- b. The bidder must be a sales tax registered firm as well as hold NTN Number

## 5. ELIGIBLE COUNTRIES

This Invitation for Bids is open to all suppliers from eligible source countries as defined in *Guidelines: Procurement under IBRD Loans and IDA Credits*, dated January 1995, hereinafter referred as the *IBRD Guidelines for Procurement*, except as provided on the World Bank website hereinafter.

<http://web.worldbank.org/WBSITE/EXTERNAL/PROJECTS/PROCUREMENT/0,,contentMDK:20063147~pagePK:84269~piPK:84286~theSitePK:84266,00.html>

In addition, bidders, goods, and services from following countries or territories are ineligible in accordance with the provisions of paragraph 1.8(a) of the *Guidelines: Procurement under IBRD Loans and IDA Credits*.

- Israel
- India

6. If so desired, please offer your quotation including all taxes at the destination, delivery schedule and validity of quotation for 15 days. The quotation should be sent to this office latest by 20.08.2011.

7. The Project Management Unit for Land Records Management & Information System, Board of Revenue, Punjab, will not be responsible for any costs or expenses incurred by firms in connection with the preparation or delivery of quotations.

8. The PMU-LRMIS-BOR reserves the right to accept or reject one or all the quotations either fully or partially without assigning any reason thereof.

9. All prices quoted must include any taxes applicable, such as GST, Income Tax etc. and delivery charges at the delivery site. If not specifically mentioned in the quotation, it will be presumed that the prices include all the taxes and delivery charges.

10. Project Management Unit may increase or decrease the quantities of any / all items up to 15% at the quoted prices.

11. In case of failure to complete the work in stipulated time period, the work order may be cancelled and the firm will not be allowed to participate in future tenders.

12. 1 year comprehensive at site warranty.

PROCUREMENT OFFICER  
PMU-LRMIS, BOR  
168-SHADMAN-II, LAHORE